



Federal Ministry for the
Environment, Nature Conservation
and Nuclear Safety

**Umwelt
Bundes
Amt** 
Für Mensch und Umwelt

UNECE Convention on the
Transboundary Effects of
Industrial Accidents

**Assistance
Programme**



UNECE Convention on the Transboundary Effects of Industrial Accidents

Project under the Assistance Programme

Hazard and Crisis Management in the Danube Delta

PROJECT KICK OFF MEETING



Funded by:

German Federal Ministry for the Environment, Nature Conservation and Nuclear Safety
German Federal Environment Agency

I. Date and venue

1. The kick-off meeting was held on 11 May in Kyiv, Ukraine and hosted by the Ministry of Ecology and Natural Resources of Ukraine at the following address:

35 Uritskoho Str.
Kyiv, 03035, Ukraine

A complete list of participants can be found in Annex A

II. Purpose and organization of work

2. The overall objective for the meeting was to formally launch the project for strengthening the hazard and crisis management in the Danube Delta for Republic of Moldova, Ukraine and Romania.
3. The detailed objectives were:
 - To make a detailed presentation of the project implementation plan;
 - To obtain formal acceptance by each project country of the implementation plan; and
 - To obtain support to the project from partner organizations.
4. The meeting provided for simultaneous translation in English, Romanian and Ukrainian.



Opening panel at the kick-off meeting in Kiev

III. Meeting

Opening

5. The meeting was opened by Mr. Chris Dijkens the Chair of the Conference of the Parties of the UNECE Convention on the Transboundary Effects of Industrial Accidents and chair for the kick-off meeting. He introduced the representatives of the project countries. These were:

Mr. Oleg Shevchenko, Deputy Head of Department for International Cooperation and European Integration, Ministry of the Environment and Natural Resources, Ukraine,

Mr. Corneliu Mirza, Former Deputy Minister of Environment, Chief of the Department on Pollution Prevention and Waste Management of Ministry of Environment, Moldova,

Mr. Mihai Capra, State Secretary, Ministry of Administration and Interior, Romania.

6. Each of the three countries' representatives highlighted the need of good cooperation on industrial safety in the Danube Delta area and of strengthening the implementation at high-risk sites. They recalled experiences in the recent years which have drawn mass media attention to industrial accidents affecting international waterways in this region. There was growing awareness that effective prevention and emergency response requires a regional approach and shared responsibility. This project between Moldova, Ukraine and Romania and facilitated by the UNECE provides an excellent opportunity to pursue these goals.

7. All representatives expressed their gratitude to the organizers and donors, in particular the German Federal Ministry for the Environment, Nature Conservation and Nuclear Safety and its Federal Agency for Environment for the opportunity offered to their countries and committed to fully support the project goals.

8. Germany as the main donor to the project, represented by Mr. Gerd Winkelmann, stressed the unique value of the Danube Delta, its global relevance for biodiversity and cultural heritage. He told that, while Romania, Ukraine and Moldova, were the most relevant countries in context of the Danube Delta, the responsibility for its protection also reaches beyond these countries and therefore Germany was very glad to be part of their joint effort through funding the project.

Presentation of the project

9. Following the introduction by the high-level representatives, representatives of each country presented the elements of the Project Implementation Plan as it was to be adopted by the meeting.

10. The representative of Moldova explained the project background and how it was developed over the course of time. The presenters from Ukraine and the UNECE explained the project implementation structure, its division into hazard and crisis management subgroups, the objectives and the expected results to be achieved by 2013.

Presentation of the project implementation plan

11. The project implementation plan presents the rationale and structure of the project activities, related responsibilities and the time schedule for implementation. For each focus area, hazard and crisis management, representatives gave a detailed overview and explained goals and outputs with regard to the project objectives.

Progress achieved in hazard and crisis management after the project

12. The representatives of each country specified their expectations and the anticipated outcomes of the project. These were structured according to local, national and international level of outputs. On the international level, all countries specified their desire for multilateral agreements on the management of crisis events, coordination of hazard management and shared information management.

Support to the project from the industry

13. All participants acknowledged that strong commitment to the project by the industry was essential to its impact and long-term success.

14. The representative of the Port of Giurgiulesti expressed the company's full support to the project and confirmed the high priority the Port of Giurgiulesti has given to protecting the Danube Delta from industrial accidents. Representatives of Romania presented a letter containing the local operator of Galati - the City Gas - support to the project. Also the representatives of Ukraine

Support to the project from its partners

15. Via a statement delivered by the UNECE representative, the ICPDR expressed its interest in the project and its aims to ensure the compatibility and synergies with other activities implemented in the Delta and along the Danube.

16. Similarly, the Black Sea Commission, whose position was expressed by Ms. Carmen Toader speaking on behalf of Mr. Dan Carlan, Chair of the Commission welcomed the project and the future cooperation.

17. A representative of the EU funded project with the aim to strengthen prevention, preparedness and response to man-made disasters in Belarus, Rep. of Moldova and Ukraine as well as in the Caucasus presented possible synergies for both projects and invited to closer cooperation between them in the future. He also pointed to the possibility to implement some activities jointly, and if so invited to integrate Belarus in the Danube project. This proposal was generally welcomed. At the same time the meeting requested that cooperation details were further worked out.

Formal approval of the project's implementation plan

18. Each project country welcomed in a statement the efforts made until the launch of the project and endorsed the project implementation plan as presented at the meeting.

19. The chair thanked the project countries for formal approval of the plan and the project partners and industry for expressing the support to the project. He announced the project officially started and closed the kick-off meeting.



ANNEX 1

Final Agenda

10.00-11:00	Opening Chair of the meeting, Mr. Chris Dijkens <ul style="list-style-type: none"> - Representatives from project countries: - Mr. Oleg Shevchenko, Deputy Director, Department of the International Cooperation and European Integration, Ministry of the Environment and Natural Resources <p>Mr. Gheorghe Salaru, Minister, Ministry of Environment, Republic of Moldova</p> <p>Mr. Mihai Capra, State Secretary, Ministry of Administration and Interior, Romania</p> <ul style="list-style-type: none"> - Mr. Chris Dijkens, Chair of the Conference of the Parties of the UNECE Convention on the Transboundary Effects of Industrial Accidents - Mr. Gerhard Winkelmann-Oei, representative of Germany, donor to the project
11:00-17:00	Project and its implementation plan
11:00-11:20	Project background and rationale – Mr. Gavril Gilca, Republic of Moldova
11:20-11:40	Project objectives and expected results – Ms. Oksana Tarasova, Ukraine
11:40-12:00	Organizational structure for implementing the project – Mr. Lukasz Wyrowski, UNECE secretariat
12:00-13:00	Lunch
13:00-14:30	Presentation of the project implementation plan <i>Hazard management phase:</i> <ul style="list-style-type: none"> - Activities in 2011, preparations, outcomes and follow-ups – Ms. Svetlana Stirbu, Republic of Moldova <p>Activities in 2012-13, preparations, outcomes and follow-ups – Ms. Oksana Tarasova, Ukraine</p> <i>Crisis management phase:</i> <ul style="list-style-type: none"> - Activities, preparations, outcomes and follow-ups – Mr. Francisc Senzaconi, Romania
14:30-15:00	Coffee break

15:00-15:30	Progress achieved in hazard and crisis management after the project <ul style="list-style-type: none"> - in Republic of Moldova – Mr. Gavril Gilca - in Ukraine – Ms. Oksana Tarasova, Ukraine - in Romania – Ms. Marilena Ghiu
15:30-16:00	Support to the project from the industry: Statements from the representatives of the port operator in Giurgiulesti Statements on behalf of the port operators by the country representatives
16:00-16:30	Support to the project from its partners: Statements by: <ul style="list-style-type: none"> - on behalf of the International Commission for the Protection of the Danube River - representative from the Black Sea Commission - representative from the European Commission,
16:30-17:00	Formal approval of the project's implementation plan Statements by the high-level representatives of the project countries
17:00	Closing of the meeting
19:00	Dinner

ANNEX II

List of Participants

11 May, Kick- off meeting
MOLDOVA
Mr. Corneliu Mirza, ex-vice minister of Environment, chief of the Department on Pollution Prevention and Waste Management of Ministry of Environment
Mr. Gavril Gilca, Hydrometeorological Service
Mrs. Natalia Racovet - Engineer Environmental Quality Monitoring Department of State Hydrometeorological Service
Mr. Mihai Mustea - Deputy Chief General Inspection of State Ecological Inspectorate
Mr. Vitalii Mutaf - deputy chief of Civil Protection Service and Emergency Department
UKRAINE
Mr. Oleg Shevchenko, Deputy head, Department of the International Cooperation and European Integration, Ministry of the Environment and Natural Resources
Mr. Olexandr Semenets, Ministry of the Environment and Natural Resources
Mr. Ivan Ivanets, Department of the International Cooperation and European Integration
Ms. Iryna Zadvorna, Ministry of the Environment and Natural Resources
Ms. Irina Shtots, State Environmental Inspection
Ms. Veronika Checkotkina, Ministry of Emergency
Ms. Oksana Tarasova, Project coordinator
ROMANIA
Mrs. Elena PETRA ^a CU, Secretary General, MEF
Mrs. Dorina MOCANU, Director, MEF
Mrs. Marilena GHIU, Senior Counsellor, MEF
Mr. Carmen TOADER, MEF
Mrs. Magdalena GHERGUP DUPĂ, Senior Counsellor, NEPA
Mrs. Carmen SANDU, Director REPA
Mr. Mihai CAPRĂ, State Secretary, MAI

Mr. Eugen VI ^a AN, Deputy General Inspector of GIES
Mr. Francisc Senzaconi, Head of Prevention Disasters Office, GIES
Mrs. Cristina Pintilie, expert, GIES
Mr. Vasile BALABAN, Chief Inspector of County Inspectorate for Emergency Situations
Mr. Ion TOMA, Deputy Chief Inspector of County Inspectorate for Emergency Situations
INDUSTRY
Mr. Scripliu, Port of Giurgiulesti
Mr. Jafarov, Port of Giurgiulesti
PARTNERS
European Union Programme East, Jevgeni Jutkevits
UNECE/Convention
Chris Dijkens, Chair of the Convention
Gerhard Winkelmann, Bureau member
Lukasz Wyrowski, OiC Convention
Christina Stuhlberger, Consultant
Bo Libert, Regional Advisor

ANNEX 3

Project implementation plan

UNECE Convention on the Transboundary Effects of Industrial Accidents

Project under the Assistance Programme

Project on hazard and crisis management in the Danube Delta

Implementation plan for the project

I. Background information

Effective cooperation on industrial safety between neighboring countries is essential. This is even more important when major hazardous industrial facilities are located along transboundary waterways, as for example in the Danube Delta.

Effective cooperation can only be successful if it addresses crisis management (preparedness and response) and hazard management (prevention), where feedback is shared between the countries and their authorities dealing with the different risk management areas.

Generally speaking cooperation is possible if countries have established legislation on industrial safety, providing the basis for hazard, crisis, and aftermath management. Additionally, effective cooperation needs bilateral agreements that specify in more detail the responsibilities of the neighboring countries and their authorities vis-à-vis each other. The legislation and the bilateral agreements have to be established as well as enforced.

Within hazard management, it is important that neighboring countries are able to properly identify sources of hazard, maintain relevant databases, and exchange information on hazards. They should also cooperate with each other especially through sharing of new practices and technology (e.g. methodologies for risk assessment, modeling, etc), implementing joint projects leading to improving or harmonization of safety standards and decreasing risks for emergency situations (e.g. projects to elaborate joint guidelines).

Within crisis management, neighboring countries should develop and harmonize off-site contingency planning for areas with industrial facilities capable of causing transboundary effects. The off-site plans should be compatible with the on-site plans developed by industry and approved by authorities. The harmonization should include, especially for the response planning along the waterways, agreement on use of alert and warning systems, establishing sectors for response and procedures and schemes for providing each other with mutual assistance.

Important part of crisis management is also a continuous joint training of the response forces to verify if the agreed procedures and systems are well-known and easily applicable for their personnel. The drills should also involve or be organized with the industry.

Aware of the need for establishing effective cooperation, Republic of Moldova expressed its interest to work with Ukraine and Romania to improve the joint hazard and crisis management in the Danube Delta; environmentally sensitive region requiring particular efforts for its protection.

Ukraine and Romania welcomed the proposal from the Republic of Moldova and the three countries prepared jointly a project proposal aimed at strengthening cooperation in the Danube Delta, with an active participation of the industry, in preventing and responding effectively to any emergencies involving hazardous substances.

The project should be executed during 3 years starting December 2010.

The Bureau of the Conference of the Parties to the Convention approved the project under the Assistance Programme and requested the secretariat to implement it in cooperation with other organizations and programmes dealing with prevention and response to accidental water pollution.

The German Federal Environment Ministry expressed its support to the project by making available financial resources from its Advisory Assistance Programme.

This document provides the implementation plan designed to reach the objectives set for the project.

II. Objectives of the project and expected results

Objectives

The general objective is to improve the cooperation between the Republic of Moldova, Ukraine and Romania in the Danube Delta region through enhancing and where possible harmonizing the mechanisms and approaches for efficient and effective hazard and crisis management. The cooperation is to result in joint agreements on these topics between the three project countries. Also the building of understanding between authorities and industrial operators and strengthen their cooperation should improve.

To reach the general objective the project consists of three phases, aimed at; 1) preparation, 2) hazard management and 3) crisis management.

Phase 1 – preparation

The objective for the preparation phase is to kick off the project by agreeing on the implementation plan and committing to apply it.

Phase 2 – hazard management

The objectives for the phase aimed at hazard management are:

- to identify areas for enhancing and possible harmonization of procedures¹ for hazard management, including hazard assessment;
- to discuss and to the extent possible harmonize the safety standards at the major hazardous facilities located in the Danube Delta region, especially oil terminals;
- to enhance cooperation between competent authorities and operators of major industrial facilities;
- to draft safety guidelines for oil terminals;
- to train inspectors, and specifically on enforcing safety;
- to draft action plans for improving hazard management;
- to help preparing for establishing bi- or trilateral sectoral agreements related to hazard and crisis management; and
- to create public awareness about the importance of hazard management through contact with media.

Phase 3 – crisis management

The objectives for the phase aimed at crisis management are:

- to identify areas for improvements in working together in an event of emergency (i.e. warning, notification, response actions, modeling);
- to identify areas for improvements when requesting and receiving assistance, in particular in an event of major oil pollution in the Danube Delta;
- to review the compatibility of off-site emergency plans;
- to draft action plans for improving crisis management,
- to include the part on crisis management in bi- or trilateral sectoral agreements; and
- to create public awareness about the importance of hazard management through contact with media.

Results

With reaching all the above objectives the project will lead to following results:

- establishment of a hazard spots map in the region of the Danube Delta with the hazards identified in a harmonized way;
- introduction of procedures for hazard notification (in particular hazardous activities);
- development of practical recommendations/actions for national authorities to strengthen hazard management;
- improvement of cooperation between authorities and industry;
- harmonization of off-site contingency plans/establishment of a contingency plan for the Danube Delta;
- harmonization of on- and off-site plans;
- introduction of procedures for crisis notification and joint response;

¹ As based on countries' legislative framework, including primary and secondary laws.

- development of practical recommendations/actions for national authorities to strengthen crisis management; and
- strengthened public awareness on hazard and crisis management.

IV. Project's organizational structure

The project is implemented through the work of National Groups (NGs) with regard to the both hazard and crisis management. The NGs cooperate with the industry.

The NGs coordinate their work through Hazard Management and Crisis Management Groups (HMG and CMG), which each consists of 1-2 representatives of the project countries who take the positions of the leaders for the national work. The work of the HMG and CMG is supported by the industry representatives and Project Management Group (PMG).

The PMG coordinates activates, makes sure that the project objectives are followed and that appropriate support to the national work is provided. For this reasons it establishes international support groups (for safety guidelines, for drills, for legal issues) and may also hire consultants as necessary. The PMG promotes the project and its results. Information on the project will be contained in the newsletters; press-releases will be issued; media participation will be arranged.

A very important role in the project is played by the Committee of high level representatives that provide strategic guidance during the implementation of the project, as well as gives political importance and oversees the national work.

Another crucial role in supporting the project is through its partners (international organizations and industry), who facilitate and contribute to ensuring that the project results allow to strengthen the compliance with international framework agreements that the project countries are members of and to improve understanding between authorities and industry.

The implementation structure, including interlinks between the different project groups, is shown with the chart 1 below. The tasks of the groups and their membership are also provided.

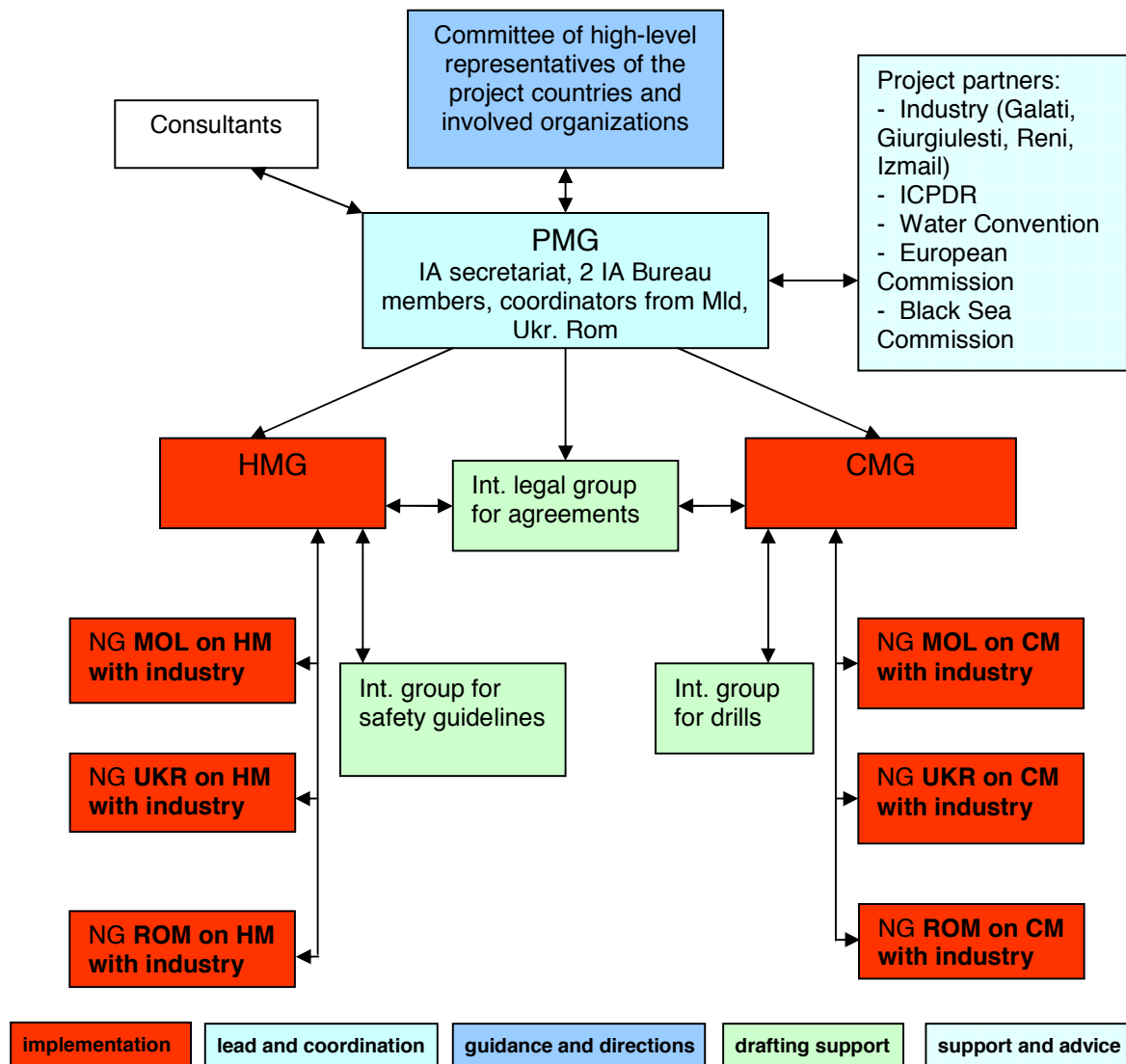


Chart 1: Organizational structure

Committee of high-level representatives from project countries and involved organizations:

Tasks:

- provide strategic guidance and recommendations to the PMG
- oversee the implementation of the project in their countries,

Members: level of (Deputy) Ministers / States secretaries of the project countries' Ministries involved in the project; Chair of the Industrial Accident Convention, Chair of Governing bodies of Partner Organizations;

Project management group (PMG)

Tasks:

- leads the project and ensures that deadlines are met and project's goals achieved;
- oversees the work of hazard and crisis management groups;
- establishes and oversees the work of international working groups supporting the project
- involves project partners;
- involves relevant consultants, experts;
- monitors project's finances
- reviews reports and documentation
- liaises with the Committee of high level representatives;
- promotes the project and its results and liaise with the media

Members: representatives of Industrial Accidents Convention secretariat, 2 Bureau members (Germany and Netherlands), coordinators from the project countries (Rep. of Moldova, Ukraine and Romania)

Support and cooperation: representatives of partner organizations and industry

Project partners

Tasks:

- support the implementation of the project;
- facilitate and contribute to ensuring strengthening compliance with international framework agreements

Members: International Commission for the Protection of the Danube River, Black Sea Commission, European Commission; industry representatives,

Hazard management group (HMG)

Tasks:

- coordinates the hazard management work under the PMG;
- oversees the work of hazard management national groups;
- prepares agendas and oversees that the project countries prepare the needed material for the activities under the hazard management pillar
- liaises with the international group for safety guidelines and the legal group

Members: 1-2 representatives per project country representing the authority leading the hazard management work, consultant to support the work;

Lead: rotation between the project countries;

Support and cooperation: representatives of the industry

Crisis management group (CMG):

Tasks:

- coordinates the crisis management work under the PMG;
- oversees the work of crisis management national groups;
- prepares agendas and oversees that project country prepare relevant material for main activities under crisis management
- liaises with the international group for drills and the legal group

Members: 1-2 representatives per project country representing the authority leading the crisis management work, consultant to support the work;

Lead: rotation between the project countries;

Support and cooperation: representatives of the industry

National groups (NGs):

Tasks:

- prepare the necessary material for hazard management and crisis management activities
- implement the work on respectively hazard management and crisis management

Members: representatives of the authorities both at national and local level involved in the project i.e. dealing with hazard and crisis management;

Support and cooperation: representatives of the industry

International group on safety guidelines

Tasks:

- draws up safety guidelines;
- prepares training material as necessary;

Members: international experts; industry representatives

International group on agreements

Tasks:

- provides support in preparing (sectoral) agreements on hazard and crisis between Rep of Moldova, Ukraine and Romania,

Members: international experts, representatives of the authorities

International group on drills

Tasks:

- draws up exercising scenarios,
- prepares the exercises and evaluation documents (cooperation with Joint Expert Group)

Members: international experts, representatives of the authorities and industry?

V. Project's activities

To reach the overall objective as well as the specific objectives under each of the project's phases, a number of specific activities have been designed in each of the project phases.

Phase 1 – preparation activities

KICK-OFF MEETING	
Date	11-12 May 2011
Host	Ukraine
Duration	1,5 days
Objectives	Project's kick-off: - presentation of the project's implementation plan - formal acceptance by each project country of the implementation plan - formal establishment of project's HMG and CMG - formal establishment of national working groups
Participation	Representatives of authorities, high-level, expert national level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners Representative of TEIA Convention/Chair
Follow-up	Official start of the project Preparations to project activities

Phase 2 – hazard management activities

Work in the period May-June 2011:

- HMG draws up the agenda for the technical workshop and coordinates the work of NGs;
- NGs prepare material for the technical workshop
- Moldova arranges with support of PMG the logistics for the technical workshop

TECHNICAL WORKSHOP 1 (for review of legal basis)	
Provisional date	23-24 June 2011
Host	Rep. of Moldova
Support	-
Duration	2 days
Objectives	Discussion on the national legal bases and procedures for identification of hazardous activities and ensuring their safe operation, requirements arising from UNECE Industrial Accidents and Water Conventions, Danube Convention and Water Framework and Seveso II directives (basic &

	advanced safety regulations/requirements), Identification of deficiencies in hazard management within the countries with use of Convention's indicators and criteria, Sharing of information on adopted control regimes for enforcing safety, review of good practices,
Participation	Representatives of authorities: experts on national and local level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners
Follow-up	Preparation of reports listing deficiencies (national and international context) in hazard management Preparation to the joint visit to ports with use of safety assessment criteria provided by ICPDR

Work in the period Jul-Sep 2011:

- HMG prepares the agenda for joint visit 1 and coordinates the NGs work;
- NGs prepare reports on deficiencies in hazard management;
- PMG establishes international group for safety guidelines;
- Romania arranges the logistics for the joint visit 1

Joint Visit 1 to ports of Galati and Giurgiulesti	
Provisional date	September 2011 (week 38 or 39)
Host	Romania with port management
Support	Republic of Moldova with port management
Duration	2-3 days
Objectives	On-site review of safety standards with use of safety assessment criteria provided by ICPDR Review of deficiencies identified in hazard management (national control regimes and safety standards) through application of safety assessment criteria, Setting up basis for development of safety recommendations and guidelines for ports handling hazardous substances
Participation	Representatives of authorities: expert national and local level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners
Follow-up	Review of reports listing deficiencies in hazard management Development of the first draft of safety recommendations and guidelines for ports handling hazardous substances Preparation to joint visit to ports with use of checklist for safety reports

Work in the period Oct 2011-Feb 2012:

- HMG prepares the agenda for joint visit 2 and coordinates the NGs work;
- NGs review reports on deficiencies in hazard management;
- Ports management make safety reports / documents available

- NGs prepare for joint visit by using the checklist for evaluation of safety reports / documentation of the ports;
- Meetings of international group for safety guidelines to draft safety recommendations and guidelines for ports handling hazardous substances
- Ukraine arranges with support of PMG the logistics for the joint visit 2

Joint Visit 2 to ports of Izmail and Reni	
Provisional date	March 2012 (week 12 or 13)
Host	Ukraine with ports management
Support	PMG
Duration	2-3 days
Objectives	On-site review of safety standards with use results from evaluation of safety reports/documents of the ports Review of deficiencies identified in hazard management (national control regimes and safety standards) and setting up basis for action plans / recommendations for elimination of deficiencies in hazard management Review of draft safety recommendations and guidelines for ports handling hazardous substances
Participation	Representatives of authorities: expert national and local level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners
Follow-up	Further review of reports listing deficiencies in hazard management and preparation of action plans/recommendations for elimination of deficiencies Revision of the draft of safety recommendations and guidelines for ports handling hazardous substances based on comments received Preparation to technical workshop 2

Work in the period Apr-Sep 2012:

- HMG prepares the agenda for technical workshop and coordinates the NGs work;
- NGs review reports on deficiencies in hazard management and prepare action plans / recommendations (national actions for self implementation) for elimination of the deficiencies;
- PMG establishes international. legal group;
- Meeting of international group for safety guidelines;
- Moldova arranges with support of PMG the logistics for the technical workshop 2;

TECHNICAL WORKSHOP 2	
Provisional date	September 2012 (week 36 or 37)
Host	Republic of Moldova
Support	PMG
Duration	2-3 days

Objectives	Presentation of action plans / recommendations for improving hazard management (improvements to legislation, standards, etc) Setting basis for bi- or trilateral sectoral agreement on hazard and crisis management in the Danube Delta (hazard management part) Finalization of safety recommendations and guidelines for ports handling hazardous substances
Participation	Representatives of authorities: expert national and local level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners
Follow-up	Initiation of implementation of the action plans / recommendations on hazard management Introduction of a sectoral agreement on hazard management including allowing for practical solutions for local level cooperation Issuing, printing and promotion of safety recommendations and guidelines for ports handling hazardous substances Preparation to training for inspectors

Work in the period Oct 2012- Feb 2013:

- HMG prepares the agenda for training for inspectors
- NGs implement action plans / recommendations
- Meeting of international legal group including hazard and crisis management aspects
- Host arranges with support of PMG the logistics for the training session

TRAINING FOR INSPECTORS	
Provisional date	March 2013
Host	Republic of Moldova, Romania or Ukraine
Support	PMG
Duration	2 days
Objectives	Training for trainers in carrying effective inspections to hazardous activities
Participation	Inspectors from project countries
Follow-up	National training session organized by trained inspectors

Work in period Mar – June 2013

- HMG coordinates with CMG on preparing the agenda for final workshop

Phase 3 – crisis management activities

Work in the period June 2011 - Jan 2012:

- CMG prepares the agenda for technical workshop and coordinates the NGs work;
- NGs preparations to technical workshop including relevant material;
- PMG establishes international group for drills;

- Moldova arranges with support of PMG the logistics for the technical workshop;

TECHNICAL WORKSHOP	
Provisional date	January/February 2012 (week 5 or 6)
Host country	Rep. of Moldova
Support	PMG
Duration	2 days
Objectives	Discussion on national procedures for emergency preparedness and response, analysis of approaches to crisis management, identification of deficiencies with use of Convention's indicators and criteria Review of good practices on systems for emergency preparedness and response Setting up basis for development of scenarios for exercising,
Participation	Representatives of authorities: expert national and local level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners
Follow-up	Preparation of reports listing deficiencies in crisis management; Development of a scenario for a top table exercise / development of serious game; Preparation to top-table exercise / serious game;

Work in the period Feb - Jun 2012:

- CMG prepares the agenda for the workshop to evaluate the results of the exercise and coordinates the NGs preparatory work;
- NGs prepare reports listing deficiencies in crisis management and prepare for exercising;
- Meeting of international group for drills on the exercise scenario;
- Romania arranges the logistics for the exercise.

TOP TABLE EXERCISE / SERIOUS GAMING WITH RESULTS EVALUATION	
Provisional date	June 2012 (week 26)
Host country	Romania
Support	
Duration	2 days
Objectives	Review of the crisis management procedures through top table exercising / serious gaming Review with reports with deficiencies in crisis management
Participation	Representatives of authorities: expert national and local level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners

Follow-up	Review of reports listing deficiencies in crisis management by project countries Draw-up of a scenario for field exercise Preparation to field exercise
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Work in the period Jun - Sep 2012:

- CMG prepares the agenda for the workshop to evaluate the results of the exercise and coordinates the NGs preparatory work;
- NGs review reports listing deficiencies in crisis management and prepare for exercising;
- Meeting of international group for drills on the exercise scenario;
- Project countries arrange with support of PMG the logistics for the exercise;

FIELD EXERCISE WITH RESULTS EVALUATION	
Provisional date	October 2012 (week 41 or 42)
Host countries	Republic of Moldova, Romania or Ukraine; Evaluation workshop in Ukraine
Support	PMG, ports management
Duration	2 days
Objectives	Review of the crisis management procedures through field exercising, Review of reports with deficiencies identified in crisis management and setting up basis for an action plan / recommendations for elimination of deficiencies in crisis management (local, national and international context)
Participation	Representatives of authorities: expert from national and local level from Republic of Moldova, Ukraine and Romania Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni) Project partners
Follow-up	Further review of reports listing deficiencies in crisis management Development of action plans / recommendations for elimination of deficiencies in crisis management (local, national and international context) Preparation to the final workshop

Work in the period Oct 2012 - May 2013:

- NGs review reports listing deficiencies in crisis management and prepare national action plans / recommendations on improving crisis management (local, national and international context), initiation of implementation of the action plans / recommendations on crisis management
- Meeting of international legal group
- CMG coordinates with HMG on preparing the agenda for final workshop
- Host arranges with support of PMG the logistics for the final workshop

Final WORKSHOP	
Provisional date	June 2013
Host country	Republic of Moldova, Romania or Ukraine
Support	PMG
Duration	2 days
Objectives	<p>Presentation of project's implementation and achievements</p> <p>Presentation of action plans / recommendations on hazard and crisis management and the status of implementation</p> <p>Formal approval of bi- and/or multilateral sectoral agreements</p> <p>Sharing of lessons learned from the project with representatives of other Assistance Program beneficiary countries</p>
Participation	<p>Representatives of authorities: high-level and expert level from Republic of Moldova, Ukraine and Romania</p> <p>Industry: representatives of four ports (Galati, Giurgiulesti, Izmail, Reni)</p> <p>Project partners</p> <p>Representatives of Assistance Programme beneficiary countries</p>
Follow-up to the project	Continuation with the implementation of the action plans / recommendations on hazard and crisis management, including organization of national training for inspectors

I. Project timetable

The project time table indicates the periods during which the main activities as well as the meetings of PMG, HMG, CMG and other international groups are to be organized. The PMG meetings also include the liaison with Committee of high-level representatives.

The meetings of the NGs are the responsibility of the project countries and as such are not included in the project timetable. They should be organized as the countries will deem it necessary in between the project's main activities. It is recommended that the NGs meet at least once between the project's main activities.

	week	Hazard management	Crisis management
May-11	19	Kick-off, Ukraine, Kiev, 11-12 May HMG mtg., 12 May	
May-11	20		
May-11	21		
May/Jun-11	22		
Jun-11	23		
Jun-11	24	Technical workshop 1, 23-24 June, Moldova, Chisinau/Cahul HMG mtg., PMG mtg.	
Jun-11	25		
Jun/Jul-11	26		
Jul-11	27		
Jul-11	28		
Jul-11	29		
Jul-11	30	HMG mtg./teleconference to review preparation to joint visit 1, Moldova	
Aug-11	31		
Aug-11	32		
Aug-11	33		
Aug-11	34		
Aug/Sep-11	35		
Sep-11	36		
Sep-11	37		
Sep-11	38	Joint visit 1, Romania, Galati (with visit to Giurgiuilesti) HMG mtg., safety guidel. group mtg., PMG mtg.	CMG meeting back to back with joint visit 1 to prepare for the workshop
Sep-11	39		
Oct-11	40		
Oct-11	41		
Oct-11	42		
Oct-11	43		
Oct/Nov-11	44		
Nov-11	45		
Nov-11	46		
Nov-11	47		

Nov/Dec-11	48		CMG mtg./teleconference to review preparation to technical workshop, Romania
Dec-11	49		
Dec-11	50		
Dec-11	51		
Dec-11	52		
Jan-12	1		
Jan-12	2		
Jan-12	3		
Jan-12	4		
Jan/Feb-12	5	HMG mtg. back to back with technical workshop to review preparation to joint visit 2, safety guidel. group mtg.	Technical workshop, Moldova, Chisinau/Cahul CMG mtg., group for drills mtg., PMG mtg.
Feb-12	6		
Feb-12	7		
Feb-12	8		
Feb/Mar-12	9		
Mar-12	10		
Mar-12	11		
Mar-12	12	Joint visit 2, Ukraine, Reni, Izmail HMG mtg., safety guidel. group mtg., PMG mtg.	CMG mtg. back to back with joint visit 2 to review preparation to top table exercise, group for drills mtg.
Mar-12	13		
Apr-12	14		
Apr-12	15		
Apr-12	16		
Apr-12	17		
Apr/May-12	18		
May-12	19		
May-12	20		
May-12	21		
May/Jun-12	22		
Jun-12	23		
Jun-12	24		
Jun-12	25		
Jun-12	26	HMG mtg. back to back with exercise to review preparation to tech. workshop 2, safety guidel. group mtg.	Top-table exercise, Romania CMG mtg., group for drills mtg., PMG mtg.
Jul-12	27		
Jul-12	28		
Jul-12	29		
Jul-12	30		
Jul/Aug-12	31		
Aug-12	32		
Aug-12	33		
Aug-12	34		
Aug-12	35		
Sep-12	36	Technical workshop 2, Moldova HMG mtg., legal group mtg, PMG	CMG mtg. back to back with tech. workshop 2 to review prep.

Sep-12	37	mtg.	to field exercise
Sep-12	38		
Sep-12	39		
Oct-12	40		
Oct-12	41		Field exercise, Danube Delta CMG mtg., PMG mtg.
Oct-12	42		
Oct-12	43		
Oct/Nov-12	44		
Nov-12	45		
Nov-12	46		
Nov-12	47		
Nov-12	48		
Dec-12	49		
Dec-12	50		
Dec-12	51		
Dec-12	52		
Jan-13	1		
Jan-13	2		
Jan-13	3		
Jan-13	4	HMG mtg./teleconference to prepare training for inspectors, Ukraine	
Jan/Feb-13	5		
Feb-13	6		
Feb-13	7		
Feb-13	8		
Feb/Mar-13	9		
Mar-13	10	Training session for inspectors HMG mtg. prep for final workshop with CMG, legal group mtg.	CMG mtg. back to back with training to review NGs work, prep. for final workshop with HMG
Mar-13	11		
Mar-13	12		
Mar-13	13		
Apr-13	14		
Apr-13	15		
Apr-13	16		
Apr-13	17		
Apr/May-13	18		
May-13	19		
May-13	20		
May-13	21		
May-13	22		
Jun-13	23	PMG, HMG, CMG and legal group mtg., Final workshop	
Jun-13	24		
Jun-13	25		
Jun-13	26		
Jun/Jul-13	27		